



MINISTRY OF PLANNING, HOUSING AND THE ENVIRONMENT

44-46 South Quay, Port of Spain

PROGRAMME MONITORING AND COORDINATING UNIT (PMCU)

Application Form

Beneficiary Owned Land Subsidy

Application for Construction of a New Home - Beneficiary Owned Land Subsidy under the IDB Assisted Second National Settlements Programme

FOR OFFICIAL USE ONLY

Received by: _____

Date Received: _____

Processed by: _____

Date Processed: _____

Checked by: _____

Date Checked: _____

Date Interviewed: _____

DOCUMENTS RECEIVED
(please tick):

- Copies of applicant(s) Birth Certificate.
- Copies of ID Card(s) or Passport(s) of the applicant(s)
- Evidence of citizenship where applicable
- Copies of Marriage Certificate (if applicable)
- Copy of Title Deed or Deed of Lease or any other proof of ownership
- A recent pay slip and job letter. For self employed and other persons, an affidavit attesting to income
- Approved Plans for Home Construction
- Affidavit stating you do not own any other property for dwelling purposes

1. APPLICANT'S INFORMATION

National ID/Passport # _____ SEX M F

Surname First Name Other

Citizenship Country of Birth Date of Birth

dd mm yr

ADDRESS

TELEPHONE(S)

No. & Street _____ Home _____

Village/Town _____ Work _____

Country _____ Cell _____

Marital Status Single Married Divorced Separated Common Law Widowed

2. SOURCE OF INCOME

Salary Pension National Insurance

Self Employed Social Welfare Disability Grant Other _____

3. INCOME

Gross Monthly Income _____

4. LAND TENURE

Freehold Leasehold Rented

5. APPROVALS

Do you have approved plans for house construction? Yes No

6. SUBSIDY

Did you receive any assistance under the Government's Home Improvement Grant/ IDB'S Home Improvement Subsidy? Yes No

7. PROPERTY OWNERSHIP

Do you own any property for dwelling purposes? Yes No

Once Selected an Assessment Interview will be conducted

(1) _____

(Applicant's Name in Block Letters)

(2) _____

(Co-Applicant's Name in Block Letters)

I/We certify that the information given in this form is true to the best of my/our knowledge and belief. If there is anything in the information given above which is not true or which I/we do not believe to be true, I/we am/are aware that the Ministry of Housing is entitled to refuse my/our application.

Date _____

Applicant's Signature _____

Date _____

Co-Applicant's Signature _____





MINISTRY OF PLANNING, HOUSING AND THE ENVIRONMENT

44-46 South Quay, Port of Spain

Application for New Housing Subsidy for Beneficiary Owned Land

The New Housing Subsidy for Beneficiary Owned Land Programme forms part of a holistic plan by the Government to address the housing needs of the citizens of Trinidad and Tobago. The IDB-funded Programme is run by the Ministry of Planning, Housing and the Environment on behalf of the Government of the Republic of Trinidad and Tobago.

How does it work?

The Beneficiary Owned Land Programme is simply for persons who are in legal possession of residential land and wish to construct a home, but are unable to do so due to the inability to qualify for a mortgage as a result of limited financial means. The Ministry of Planning, Housing and the Environment would be prepared to give an upfront subsidy (financial assistance) to reduce the cost of the loan being accessed, thereby enabling the persons to qualify for a mortgage. In order to access the programme persons must fulfill certain criteria.

Who can apply?

Any citizen of Trinidad and Tobago who is in possession of residential land and requires assistance to construct a home, but the said persons must satisfy other criteria as well such as :

1. Total household income of all persons who live in the home must fall within ONE of two income brackets. They are as follows:-
 - a. \$24,000.00 to \$40,000.00 per annum OR
 - b. \$40,001.00 to \$65,000.00 per annum
2. The applicant must be able to show proof of legal tenure by providing a Certificate of Title in the applicant's name.
3. The applicant must not own any property for dwelling purposes

What are the Documents to be Submitted?

If successful when a random selection is made the original and copies of the following documents should be submitted:-

1. Birth Certificate
2. ID Card or Passport
3. Evidence of citizenship (where applicable)
4. Marriage Certificate (where applicable)
5. Certificate of Title
6. Recent pay slip and job letter, where persons are self-employed, an affidavit attesting to their income would be accepted
7. Affidavit stating that you do not own any other property for dwelling purposes
8. Quotation for construction
9. Approved Plans for Home Construction

Applicants who are interested in participating in this programme must be made aware that the income levels identified are extremely important in qualifying for the New Housing Subsidy. The income level determines the amount of subsidy to be awarded in conjunction with the Maximum Home Value. The Maximum Home Value is the total cost of construction, from start to finish. The table below illustrates the connection between the Income Level, Subsidy Amount and the Maximum Home Value.

Annual Income \$	Maximum Home Value \$	Subsidy Amount \$
24,000.00 - 40,000.00	195,000.00*	50,000.00
40,001.00 - 65,000.00	195,000.00*	35,000.00

* Max. Home Value for Tobago is 10% Higher

Completed application forms can be deposited at any of the following locations:

1. Ministry of Planning, Housing and the Environment
44-46 South Quay
Port of Spain
Tel: 623-4663
2. Housing Development Corporation
Sub Office (formerly NHA)
Mc Gillvary Street, Mon Repos
San Fernando
Tel: 623-4663
3. Sugar Industry Labour Welfare Committee Office (SILWC)
Cor. Dove & Balisier Avenue
Couva
Tel: 636-2772
4. Tobago House of Assembly, Settlements Division
2nd Floor,
Ansa Mc Al Building
Milford Road, Scarborough
Tobago
Tel: 639-6800

Photocopies of the application forms will be accepted.

